

# Graduate Assistant Application

Gonzaga University Graduate School of Business

## Policies

- Students must **apply for assistantships EACH semester** (even current GAs)
- GAs cannot be awarded to students who are employed full time (32 or more hours/week)
- GAs must be registered for at least six credits in the fall and spring semesters
- GA positions may only be awarded to currently admitted students
- Applications for graduate assistantships should be **submitted with a current resume** by:  
**August 15** for Fall      **January 5** for Spring      **May 1** for Summer
- All assistantships are subject to final approval from the Financial Aid Office
- Submit applications with current resumes to the School of Business Program Assistant, Dorothy Greenamyer at [greenamyer@gonzaga.edu](mailto:greenamyer@gonzaga.edu).

## Student Information

Name \_\_\_\_\_ GU ID \_\_\_\_\_  
First Last or Surname

GU E-mail \_\_\_\_\_

I wish to be considered for an assistantship for the term below (**mark only one term**):

- ☐ Fall 20\_\_      ☐ Spring 20\_\_      ☐ Summer 20\_\_      ☐ Both sessions  
☐ Summer I only  
☐ Summer II only

Are you a Gonzaga employee?

- ☐ No      ☐ Yes, \_\_\_\_ hours

Do you receive tuition assistance from your employer?

- ☐ No      ☐ Yes      ☐ If yes, what percentage/amount? \_\_\_\_\_

Indicate your program and the number of credits you plan to take this term \_\_\_\_\_ credits

- ☐ MAcc      ☐ MSTax      ☐ MBA      ☐ MBA or MAcc or MSTax/JD

Indicate your preferred hours per week (Most GA positions are 6-8 hours per week)

- ☐ 1-5      ☐ 5-10      ☐ 10+

If you previously worked as a GA, please provide the faculty/staff member's name: \_\_\_\_\_

Indicate if you are interested in working with the faculty/staff member again:

- ☐ Yes      ☐ No (provide a short explanation) \_\_\_\_\_

## Skills and Experience

Rank your abilities and experience in the following areas/skills (1 = novice and 5 = expert).

1. For areas/skills where you have marked 4 or 5, briefly explain at the end of this application what experiences have contributed to your proficiency (school, work, etc.)
2. For "Specific Interest" indicate with an "X" subjects that interest you and skills you'd like to use in your work.

|                       |       |                   |       |
|-----------------------|-------|-------------------|-------|
| Accounting            | _____ | Specific Interest | _____ |
| Economics             | _____ | Specific Interest | _____ |
| Entrepreneurship      | _____ | Specific Interest | _____ |
| Finance               | _____ | Specific Interest | _____ |
| Management/HR         | _____ | Specific Interest | _____ |
| Marketing             | _____ | Specific Interest | _____ |
| MIS                   | _____ | Specific Interest | _____ |
| Operations Management | _____ | Specific Interest | _____ |
| Statistics            | _____ | Specific Interest | _____ |
| Access Database       | _____ | Specific Interest | _____ |
| Administrative        | _____ | Specific Interest | _____ |
| Adobe Creative Suite  | _____ | Specific Interest | _____ |
| Excel                 | _____ | Specific Interest | _____ |
| Public Speaking       | _____ | Specific Interest | _____ |
| Web Design            | _____ | Specific Interest | _____ |
| Writing               | _____ | Specific Interest | _____ |

## Signature

I have read the graduate assistantship policies at the top of the application and agree to the terms.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Additional Information

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